

West Suffolk Joint Growth Steering Group

Forest Heath & St Edmundsbury councils

West Suffolk
working together

Title:	Agenda														
Date:	Tuesday 26 January 2016														
Time:	10.00 am														
Venue:	Council Chamber District Offices College Heath Road Mildenhall														
Full Members:	<p style="text-align: center;">Chairman To be elected Vice Chairman To be elected</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;"><u>Forest Heath District Council</u></td> <td style="width: 33%; text-align: center;"><u>St Edmundsbury Borough Council</u></td> </tr> <tr> <td><u>Conservative Group Members (10)</u></td> <td>Chris Barker David Bowman Ruth Bowman Rona Burt James Lay</td> <td>Alaric Pugh Angela Rushen Peter Thompson Jim Thorndyke Vacancy</td> </tr> <tr> <td><u>UKIP Group Member (1)</u></td> <td></td> <td>John Burns</td> </tr> <tr> <td><u>West Suffolk Independent Group Member (1)</u></td> <td>Simon Cole</td> <td></td> </tr> </table>				<u>Forest Heath District Council</u>	<u>St Edmundsbury Borough Council</u>	<u>Conservative Group Members (10)</u>	Chris Barker David Bowman Ruth Bowman Rona Burt James Lay	Alaric Pugh Angela Rushen Peter Thompson Jim Thorndyke Vacancy	<u>UKIP Group Member (1)</u>		John Burns	<u>West Suffolk Independent Group Member (1)</u>	Simon Cole	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
Quorum:	Three Members from each Council														
Committee administrator:	Sharon Turner FHDC Cabinet Officer/Committee Administrator Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk														

Public Information

Venue:	District Offices College Heath Road Mildenhall Suffolk, IP28 7EY	Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Forest Heath and St Edmundsbury Councils actively welcomes members of the public and the press to attend its meetings and holds as many of their meetings as possible in public.	
Public speaking:	Public Speaking is not permitted at meetings of the West Suffolk Joint Growth Steering Group.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

Agenda

Procedural Matters

1. Election of Chairman for 2015/2016

Within the Forest Heath District Council (FHDC) and St Edmundsbury Borough Council (SEBC) Constitutions, the Terms of Reference for the West Suffolk Joint Growth Steering Group state that:

- "2. *The Steering Group comprises 12 Members, six from each Council. **The Chairmanship and Vice-Chairmanship will rotate annually between the two Councils.***"

The Chairman for 2014/2015 was Councillor Alaric Pugh (SEBC).

Therefore, the Chairman for 2015/2016 should be drawn from FHDC.

2. Election of Vice Chairman for 2015/2016

The Vice Chairman for 2014/2015 was Councillor David Bowman (FHDC).

Therefore, the Vice Chairman for 2015/2016 should be drawn from SEBC.

3. Apologies for Absence

4. Substitutes

5. Minutes

1 - 10

To confirm the minutes of the meeting held on 27 October 2014 (copy attached).

Part 1 - Public

6. Mildenhall Hub: Development Brief

11 - 68

Report No: **JGG/JT/16/001**

7. Confirmation of Day/Time for Meetings of the West Suffolk Joint Growth Steering Group

The meetings of the West Suffolk Joint Growth Steering Group

are scheduled to take place on Mondays at 10.00 am. Venues for this meeting are rotated between the Offices of St Edmundsbury Borough Council and Forest Heath District Council (where able to do so).

The Steering Group are asked to consider whether their meetings should continue to be held on the day/time as stated above.

8. Date of Next Meeting

Monday 8 February 2016 at 10.00 am at Forest Heath District Council